



| 5910 Kirkwood Street | Pittsburgh PA 15206 | 412-661-8811 | [www.alleghenyreproductive.com](http://www.alleghenyreproductive.com) |

---

## Birth Health and Equity Internship – Research and Evaluation Intern

**Date:** March 2021

**Location:** Pittsburgh, PA (predominantly remote)

**Position Type:** Part-time, flexible hours

**Compensation:** A small stipend is available, commensurate with experience

### About Us:

ARHC's mission is to deliver **fearless, judgment-free healthcare** that is imbued with empathy and respect. We offer specialized obstetric and gynecological care, abortion care, in-office and in-hospital surgical procedures, options counseling, home and hospital birth options, and services specialized to the LGBTQIA+ community. Our approach to healthcare centers our patients' choices and autonomy, and we take time to provide each patient the support they need to reach their health goals safely. ARHC is a social enterprise and 100% of profits are dedicated to ensuring that high quality, comprehensive reproductive health services are accessible and affordable for everyone.

### Position Description:

Allegheny Reproductive Health Center is seeking a Research and Evaluation Intern to support outcome reporting and evaluation of our Obstetric Health services, including the Doula Program and the Home and Hospital Birth Programs.

The Research and Evaluation Intern will report to the CEO and the Director of Development.

The Research and Evaluation Intern will be responsible for data management and reporting which may include tasks such as the following:

- Collecting data from charts and/or from the electronic health records systems
- Collecting data through qualitative surveys
- Carrying out background research and literature reviews
- Designing new and improving existing data collection processes
- Running reports and managing large data sets
- Data cleaning and analysis
- Report writing and editing
- Navigating the IRB process

### Required Skills and Qualifications:

- Minimum completed or in-progress graduate level degree in Public Health, Health Administration, or other relevant field
- Alignment with ARHC's mission to provide patient-centered, judgement-free, full spectrum reproductive healthcare (including abortion) in a way that centers bodily autonomy



and marginalized populations, and actively works to reduce and dismantle systems of disparity in health within a reproductive justice framework

- Demonstrated commitment and experience working with underserved populations
- Demonstrated commitment to public health, reproductive health, and health equity
- Experience working on diverse teams and in a variety of socioeconomic environments
- Some experience or coursework in data collection, either quantitative or qualitative (or both)
- Some experience or coursework managing and analyzing data sets using data analysis software
- Some experience or coursework in literature review and report writing
- Excellent, clear written and verbal communication skills, time management skills, sense of humor
- Willingness to learn new skills and approaches, and pitch in wherever necessary

### **Application Process:**

To apply, please send your application packet to Elena Facchini at [elenaf@alleghenyreproductive.com](mailto:elenaf@alleghenyreproductive.com).

### **Your application packet should include the following:**

1. Your resume or CV (2 pages max)
2. Cover letter (2 pages max). Your cover letter should briefly describe your relevant experience, why you would excel in this position, how this internship will support your career goals, and your availability (how many hours you can commit per week and for how long). If this internship would serve as your practicum for your graduate work, please let us know.
3. Two (2) writing samples. Writing samples can be any paper, report, essay, or other work that you have written on any topic, no page limit, but they must be **your own individual work** (no group projects please.)
4. Please clearly title all of your documents, including your name.

**If you are selected** to move forward to the next phase of the hiring process, you may be asked to submit academic/professional references and/or relevant academic transcripts.